

PORSCHE DESIGN TOWER MIAMI



SALE PACKAGE

"IF YOU ANALYZE THE FUNCTION OF AN OBJECT,
ITS FORM OFTEN BECOMES OBVIOUS"

PROF. F.A. PORSCHE



ASSOCIATION CHECK LIST

Unit #: _____

Date: _____

Owner's Name: _____

Phone: _____

Email: _____

Agent's Name: _____

Agency: _____

	YES	DATE	INITIALS
COMPLETED APPLICATION RECEIVED			
UNIT ACCOUNT BALANCE AT \$0.00			
COPY OF OWNER'S ID RECEIVED			
\$250 NON-REFUNDABLE MOVE IN/OUT	CK #:		
\$100 APPLICATION PROCESSING FEE RECEIVED	CK #:		
\$500 MOVE IN/OUT SECURITY DEPOSIT RECEIVED	CK #:		
SCREENING REPORT SENT			
SCREENING REPORT RECEIVED			
OWNER INFORMATION SHEET			
UNIT ACCESS AUTHORIZATION			
VEHICLE REGISTRATION			
BICYCLE REGISTRATION			
PET REGISTRATION	CK #:		
RECEIPT AUTHORIZATION			
RULES & REGULATION (ALL FORMS MUST BE INTIALED)			
MOVE IN/OUT FORM			
SCHEDULED MEETING WITH MANAGERS			

Community Association Manager

Owners should allow 14 days approval time for either a sale or a lease

Write Name as it appears on your Driver's License

First: _____ Middle: _____ Last: _____

Other Last Names Known By: _____

Current Address: _____

City: _____ State: _____ Zip Code: _____

SSN: _____ Date of Birth: _____

Driver License # _____ State Issued: _____ Expires: _____

Previous Address: _____

Current Residence: _____

Company Name: _____

Phone #: _____ Email: _____

Move In Date: _____ Move Out Date: _____ Monthly Rent in US \$: _____

Do you: ☐ Own ☐ Lease ☐ Family/Friend

Have you ever been evicted from any leased premise? ☐ Yes ☐ No

Have you ever been convicted of, plead guilty, or "no contest" to a crime that has
or has not been expunged or removed from your record? ☐ Yes ☐ No

If yes, please explain: (Make sure to include the city/state/county and the year the crime occurred for each conviction.

Yes, _____

PLEASE INCLUDE A COPY OF A DRIVER'S LICENSE AND SOCIAL SECURITY CARD TO CONFIRM YOUR IDENTITY. If you do not
have a Social Security Card, please include a copy of your Passport or current identification card.

I have read and signed the Disclosure and Authorization Agreement.

SIGNATURE: _____ DATE: _____

DISCLOSURE REGARDING BACKGROUND INVESTIGATION

18555 Collins Avenue Condominium Association ("the Company") may obtain information about you from a consumer reporting agency for tenant screening purposes. Thus, you may be the subject of a "consumer report" and/or an "investigative consumer report" which may include information about your character, general reputation, personal characteristics, and/or mode of living, and which can involve personal interviews with sources such as your neighbors, friends or associates. These reports may contain information regarding your criminal history, credit history, motor vehicle records ("driving records"), and verification of your education or employment history or other background checks. You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for residency is an investigation into your employment history conducted by Applycheck, LLC Applycheck, LLC 3479 NE 163 Street Suite 519 North Miami Beach FL 33160 (786) 542-6834; or another outside organization. Information regarding Applycheck, LLC's privacy practices (including information about whether any consumer personal information will be sent outside the U.S. or its territories) may be found at www.applycheck.com. The scope of this notice and authorization is all-encompassing, however, allowing 18555 Collins Avenue Condominium Association (the Company) obtain from any outside organization all manner of consumer reports and investigative consumer reports now and throughout the course of your residency to the extent permitted by law. You should carefully consider whether to exercise your right to request disclosure of the nature and scope of any investigative consumer report. Before any adverse action is taken, based in whole or in part on the information contained in the consumer report, you will be provided a copy of the report, the name, address and telephone number of the reporting agency, and a summary of your rights under the Fair Credit Reporting Act.

ACKNOWLEDGMENT AND AUTHORIZATION

I acknowledge receipt of the DISCLOSURE REGARDING BACKGROUND INVESTIGATION and A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT and certify that I have read and understand both of those documents. I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports" by the Company at any time after receipt of this authorization and throughout my residency, if applicable. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, insurance company, or other party to furnish any and all background information requested by Applycheck, LLC 3479 NE 163 Street Suite 519 North Miami Beach FL 33160 (786) 542-6834 or another outside organization acting on behalf of 18555 Collins Avenue Condominium Association (the Company) and/or 18555 Collins Avenue Condominium Association itself. I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.

New York and Maine applicants or tenants only: You have the right to inspect and receive a copy of any investigative consumer report requested by the Company by contacting the consumer reporting agency identified above directly.

State of Washington applicants or tenants only: You have the right to receive a complete and accurate disclosure of the nature and scope of any investigative consumer report as well as a written summary of rights of your rights and remedies under Washington law.

California applicants or tenants only: By signing below, you also acknowledge receipt of the NOTICE REGARDING BACKGROUND INVESTIGATION PURSUANT TO CALIFORNIA LAW. Please check this box if you would like to receive a copy of an investigative consumer report or consumer credit report at no charge if one is obtained by the Company whenever you have a right to receive such a copy under California law ☐

SIGNATURE: _____ DATE: _____

PRINT NAME: _____

Para información en español, visite www.consumerfinance.gov/learnmore o escribe a la Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.

A Summary of Your Rights Under the Fair Credit Reporting Act

The federal Fair Credit Reporting Act (FCRA) promotes the accuracy, fairness, and privacy of information in the files of consumer reporting agencies. There are many types of consumer reporting agencies, including credit bureaus and specialty agencies (such as agencies that sell information about check writing histories, medical records, and rental history records). Here is a summary of your major rights under the FCRA. **For more information, including information about additional rights, go to www.consumerfinance.gov/learnmore or write to: Consumer Financial Protection Bureau, 1700 G Street N.W., Washington, DC 20552.**

- **You must be told if information in your file has been used against you.** Anyone who uses a credit report or another type of consumer report to deny your application for credit, insurance, or employment – or to take another adverse action against you – must tell you, and must give you the name, address, and phone number of the agency that provided the information.
- **You have the right to know what is in your file.** You may request and obtain all the information about you in the files of a consumer reporting agency (your “file disclosure”). You will be required to provide proper identification, which may include your Social Security number. In many cases, the disclosure will be free. You are entitled to a free file disclosure if:
 - a person has taken adverse action against you because of information in your credit report;
 - you are the victim of identity theft and place a fraud alert in your file;
 - your file contains inaccurate information as a result of fraud;
 - you are on public assistance;
 - you are unemployed but expect to apply for employment within 60 days.

In addition, all consumers are entitled to one free disclosure every 12 months upon request from each nationwide credit bureau and from nationwide specialty consumer reporting agencies. See www.consumerfinance.gov/learnmore for additional information.

- **You have the right to ask for a credit score.** Credit scores are numerical summaries of your credit-worthiness based on information from credit bureaus. You may request a credit score from consumer reporting agencies that create scores or distribute scores used in residential real property loans, but you will have to pay for it. In some mortgage transactions, you will receive credit score information for free from the mortgage lender.
- **You have the right to dispute incomplete or inaccurate information.** If you identify information in your file that is incomplete or inaccurate, and report it to the consumer reporting agency, the agency must investigate unless your dispute is frivolous. See www.consumerfinance.gov/learnmore for an explanation of dispute procedures.
- **Consumer reporting agencies must correct or delete inaccurate, incomplete, or unverifiable information.** Inaccurate, incomplete or unverifiable information must be removed or corrected, usually within 30 days. However, a consumer reporting agency may continue to report information it has verified as accurate.
- **Consumer reporting agencies may not report outdated negative information.** In most cases, a consumer reporting agency may not report negative information that is more than seven years old, or bankruptcies that are more than 10 years old.
- **Access to your file is limited.** A consumer reporting agency may provide information about you only to people with a valid need – usually to consider an application with a creditor, insurer, employer, landlord, or other business. The FCRA specifies those with a valid need for access.
- **You must give your consent for reports to be provided to employers.** A consumer reporting agency may not give out information about you to your employer, or a potential employer, without your written consent given to the employer. Written consent generally is not required in the trucking industry. For more information, go to www.consumerfinance.gov/learnmore.
- **You may limit “prescreened” offers of credit and insurance you get based on information in your credit report.** Unsolicited “prescreened” offers for credit and insurance must include a toll-free phone number you can call if you choose to remove your name and address from the lists these offers are based on. You may opt-out with the nationwide credit bureaus at 1-888-567-8688.

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- **You may seek damages from violators.** If a consumer reporting agency, or, in some cases, a user of consumer reports or a furnisher of information to a consumer reporting agency violates the FCRA, you may be able to sue in state or federal court.
- **Identity theft victims and active duty military personnel have additional rights.**

For more information, visit www.consumerfinance.gov/learnmore.

REAL ESTATE AGENTS PROCEDURES AND REQUIREMENTS

We respectfully request that you follow the procedures detailed below to ensure that 18555 Collins Avenue Condominium Association is the oasis of privacy and tranquility that our residents expect. Please note that we are sharing these policies with our residents as well so that you can be certain that they are a party to these arrangements.

1. Owners **MUST** register all listing agents with the Management Office. A copy of an executed listing agreement for the applicable Unit(s) must be provided to the Association.
2. Real Estate Agents must be pre-registered with the Association Management Office by the Owner. Once designated by the Owner, the Real Estate agent must pre-register all individuals within the realty group that may, from time to time, be called on to show a Unit. Real Estate agents not on the approved list for a Unit will not be granted access.
3. All Real Estate agents **MUST** register at the Front Desk upon arrival, identify all visitors, accompany all prospects to the Unit while on the Property and **MUST** have their own entry into the Unit. (The Concierge and/or the Management Office will not hold keys for Real Estate Agents)
4. Owners are responsible for providing the Unit key to the listing agent. Management staff will **NOT** hold Unit keys from Owners for use by listing agents.
5. Lockboxes are not permitted on the Property.
6. Open houses are not permitted.
7. Showing of Units are reserved exclusively from Monday through Friday 10:00 a.m. to 4:00 p.m. and are limited to 3 persons at any given time (agent and two other clients).
8. Realtors may not solicit on the premises at any time. Realtors who offer sales or services to residents at 18555 Collins Avenue Condominium Association, Inc without the resident's prior expressed consent will be barred from entering 18555 Collins Ave in the future.
9. No advertisement allowed on the building premises.

Please direct any questions or concerns that you have to the Management Office.

Please note: These rules are intended to preserve as much as possible the peace and tranquility of the residents. This should add to your sales presentation if used in the proper context. Thank you for your cooperation.

Signature

Unit Number

Print Name

Date

LEASING OF UNITS

Prior to the sale or lease of any unit, the Owner must notify the Board of Directors in writing of his/her intent to sell or rent.

Upon the sale or lease of any unit, the Owner shall provide his/her buyer or lessee with an application package to be filled out and returned to the Office by the prospective buyer or lessee.

For sale of a unit, the application shall be accompanied by a check or money order in the amount of One Hundred dollars (\$100.00 for US Applicants, \$ 250 for International Applicants). For lease of a unit, the application shall be accompanied by a check or money order in the amount of One Hundred dollars (\$100.00) per person, if they are not relatives. This is the application fee as permitted by Florida Statute 718. No processing or screening procedures will be commenced until this fee is submitted.

Owners should allow 14 days approval time for either a sale or a lease. Upon return of the application from the Association screening contractor, a screening appointment will be scheduled for the prospective buyer or lessee to meet with representatives of the Association Board of Directors. If the screening process is successful, the Board of Directors will issue a Certificate of Approval to the buyer or lessee.

Without a signed, sealed, and notarized Certificate of Approval, no sale or lease shall be permitted to take place, and no move in shall be permitted.

In case of leases, upon approval of the Board of Directors, the Lessee will be required to post a Common Area Security Deposit in the amount of one month rent with the Association. At the end of the lease, provided no Common Area damage has occurred, the deposit will be returned within 15 business days of the move out date.

All approved buyers and lessees must complete an Association registration form in the Office prior to moving in, obtain parking permits, and provide emergency information to the Office.

No buyer, tenant, or new resident will be listed on Association, Concierge, Valet, or Security records until such time as an on-site Unit working telephone number is provided to the Office.

Lessee should bring the photo of their pet, together with the completed *Pet Registration Application* to the Management Office, prior to moving in. Pet Registrations forms require an admin Fee of \$ 75.00 per pet.

Condominium Documents may be obtained in the Management Office during the hours of 9 am to 5pm, Monday to Friday, at a cost of \$100.00 per set.

"Frequently Asked Questions" may be obtained in the Office at no charge. Rules and Regulations may be obtained in the Office at no charge.

New residents must schedule their move in date at the Office at least 7 days in advance of the move, based on a "first come, first served" policy. Only one move in or one move out is permitted a day, five days a week.

OWNER / RESIDENT INFORMATION
[CONFIDENTIAL]

Legal Owner Contact Information

Unit No. _____	Legal Name of "Owner" _____
Check One <input type="checkbox"/> Individual <input type="checkbox"/> Corp. <input type="checkbox"/> L.L.C <input type="checkbox"/> Partnership	Office Phone Mobile Phone _____
Home Phone: _____	Email Address: _____
Notes:	

Primary Resident/Occupant Contact Information (If Different From Above)

Primary Resident/Occupant Name: _____
Home Phone: _____ Office Phone: _____ Fax: _____ Email: _____
Notes:

Emergency contact

Emergency Contact 1	Emergency Contact 2
_____ Full Name Relationship	_____ Full Name Relationship
_____ Phone Number or / and Email address	_____ Phone Number or / and Email address

Special Needs

Do any of the above residents have restricted mobility or a medical condition requiring special attention in the event of an emergency? (Circle one) ☐ Yes ☐ No

If yes, please explain (e.g., wheelchair, oxygen, vision/hearing impaired):

Signed	Date
_____	_____

UNIT ACCESS AUTHORIZATION

Unit No.	Legal Name of "Owner"
Check One <input type="checkbox"/> Individual <input type="checkbox"/> Corp. <input type="checkbox"/> L.L.C <input type="checkbox"/> Partnership	<div style="display: flex; justify-content: space-between;"> Office Phone Mobile Phone </div> Fax
Home Phone	Email Address

I/we hereby authorize and request the Association to grant access to the above Unit to the person(s) named below.

In giving this authorization and request, the undersigned ACKNOWLEDGES AND AGREE:

- The purpose(s) of the entry stated below is for information only. The Association is not responsible for such purpose(s) being fulfilled or for limiting Unit access to the accomplishment of such purpose(s).

- The Association is not responsible in any manner for supervising; observing or controlling the conduct of the person(s) to whom a Unit key and/or access was given under this authorization. The undersigned agrees to fully indemnify and hold harmless the Association, its officers, directors, members, employees and agents (including, without limitation, Association's management company, security service, and their officers, directors and employees), whether in the Unit or the Common Elements of the Property or otherwise carrying out this authorization and request. This indemnification and hold harmless agreement shall include all attorney fees and court costs regardless of whether suit is brought, or any appeal is taken there from.

For security Reasons access to a Unit will not be granted by verbal request. If an Owner wishes to grant access to someone not listed below an email must be send to the Management Office requesting access.

Name(s)	Title(s)/ Representing/Purpose	Expiration Date

INTENDED TERMINATION DATE OF AUTHORIZATION: The undersigned agrees to notify Association, in writing, of the termination of this authorization. The Association is entitled to rely on this authorization as being in full force and effect until the Association receives written notice of such termination.

Signed	Date
--------	------

VEHICLE POLICY

All vehicles parking at Porsche Design Tower Miami must be properly registered and identified with a RFID decal. After orientation, the parking decal will be provided for each vehicle registered with the Association. To register vehicle, you need:

- \$50 to register RFID to Dezervator
- vehicle registration card
- insurance (ownership must be under owner or residents name)
- you can only register number of garage spaces available in your unit.

VALET POLICY

Vehicles will be held in the arrival area for a maximum of **fifteen (15) minutes**. If you are not able to retrieve your vehicle within this timeframe, your vehicle will be returned to the garage.

Valet is only use for guest vehicles and no overnights, unless it's a register guest.

What if I have a rental car or temporary vehicle?

You will need to register your vehicle with the management office.

Temp RFID decal will be given but must be return or \$50 will be charge to unit.

VALET AND GROCERY DELIVERIES

Please keep in mind that the primary purpose of the valet services is to receive and deliver vehicles in a timely manner. While Valet will make every attempt to deliver groceries and luggage to your unit, there may be delays during high traffic periods. It is recommended that any perishable items are taken directly to your unit until the rest of your groceries/luggage can be delivered.

Resdient Name/Signed/Unit	Date



VEHICLE REGISTRATION

Unit No.	
Legal Owner Name ("Owner")	Select One: <input type="checkbox"/> Individual <input type="checkbox"/> Corp. <input type="checkbox"/> LLC <input type="checkbox"/> Partnership

**** Each Resident is entitled to the number of Vehicles on property as parking space allows in the Units Garage ****

VEHICLE 1



Make	Model
Year / Color	License Plate
State of Registration	VIN Number

VEHICLE 2



Make	Model
Year / Color	License Plate
State of Registration	VIN Number

VEHICLE 3



Make	Model
Year / Color	License Plate
State of Registration	VIN Number

VEHICLE 4



Make	Model
Year / Color	License Plate
State of Registration	VIN Number

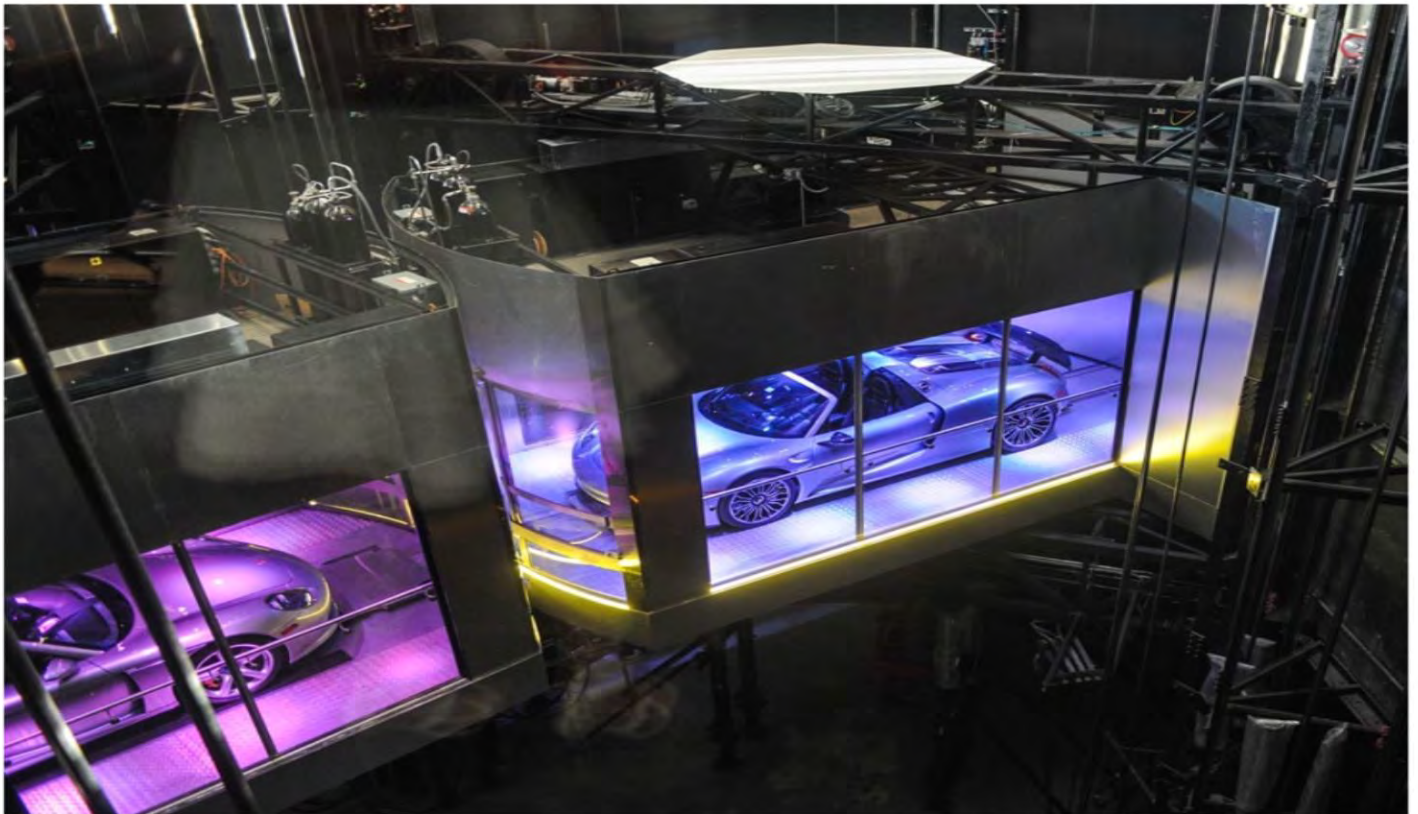
ACKNOWLEDGEMENT AND AGREEMENT

- Unit Owners or its tenants may park vehicles within the Parking System or Parking Garage only up to the number of parking spaces assigned and available to each Unit Owner as the Unit owner's appurtenant Parking Garage
- Parking Garages appurtenant to a Unit may be accessed by a Unit Owner or its tenants; all other parking areas of the Condominium are subject to valet service only.
- All Vehicles inside the lower Garage will be send to the units immediately by Car Concierge, without notifying the Owner / Tenant
- Violations will be enforced based on the Rules and Regulations of the Association
- Vehicles must be registered with the Management Office prior to coming on property
- Each Resident must attend a Car Elevator Orientation with Director of Security to use the Dezervator
- If an Owner wishes to Release a Vehicle to someone else a *Vehicle Release Authorization Form* must be completed prior to the release of the Vehicle. Please contact the Management Office for the form if needed. The Association will not release a Vehicle without the completed form.

I/we am/are aware of Association rules, regulations and restrictions regarding vehicles on the Property and agree to abide by them. Vehicles must be parked in assigned space(s) only. All unauthorized vehicles may be towed by the Association at the vehicle owner's expense.

Signed

Date



BICYCLE REGISTRATION

Bicycles will be store in Pool and Beach Room Storage Garage Level

Unit No.	Decal #:	Legal Name of "Owner"
Check One <input type="checkbox"/> Individual <input type="checkbox"/> Corp. <input type="checkbox"/> L.L.C <input type="checkbox"/> Partnership		Office Phone Mobile Phone Fax
Notes :		

Number of Bicycles: _____



Bicycle #1 Brand: _____

Bicycle #1 Color: _____



Bicycle #2 Brand: _____

Bicycle #2 Color: _____

Scooters, motorcycles, mini bikes, etc., may be kept only in the parking garage in designated areas. These vehicles may not be transported in the Building's elevators or through its lobby. Bicycles, scooters, motorized skateboards, motorcycles, mini bikes, etc., may not be stored in the units hallways, balconies or garage. Bicycles shall not be ridden on the pool deck or on parking ramps.

BICYCLES MUST BE INDIVIDUALLY LOCKED AT ALL TIMES WHEN STORED BY THEIR OWNER/ OPERATOR AT THE POOL & BEACH STORAGE ROOM

UNDER NO CIRCUMSTANCES SHALL THE ASSOCIATION BE HELD RESPONSIBLE FOR DAMAGE OR THEFT OF BICYCLES OR ANY OTHER VEHICLE PARKED OR STORED ON CONDOMINIUM PROPERTY.

I/we am/are aware of Association rules, regulations and restrictions regarding bicycles on the Property and agree to abide by them. I hereby release and agree to indemnify 18555 Collins Ave Condominium Association, Inc., its employees and/or agents, jointly and severally, from any loss or liability related to, or arising out of, the acceptance of this/these bicycle/s.

Resident Name (Print)

(Management) Received By: (Print Name)

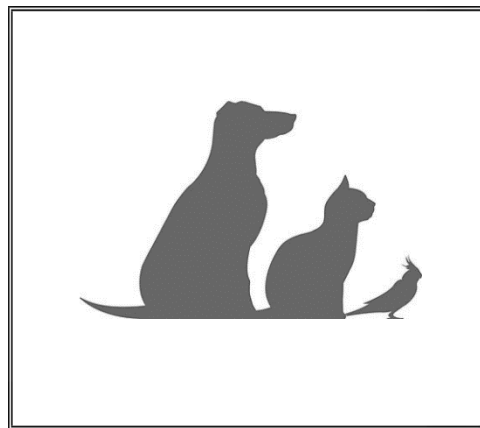
Resident Signature and Date

Management) Employee Signature and Date

PET APPLICATION - PART 1

Unit No.	Legal Name of "Owner"
Check One <input type="checkbox"/> Individual <input type="checkbox"/> Corp. <input type="checkbox"/> L.L.C <input type="checkbox"/> Partnership	Office Phone Mobile Phone _____

PET INFORMATION			
<u>Name</u>		<u>Type of Pet</u> <input type="checkbox"/> Dog <input type="checkbox"/> Cat <input type="checkbox"/> Bird <input type="checkbox"/> Other: _____	
<u>Color</u>	<u>Gender</u> <input type="checkbox"/> M <input type="checkbox"/> F	<u>Weight</u>	<u>Pets Birthday</u>
<u>Community Tag or License Number</u>			
<u>Breed</u> (Please be specific – give complete description)			



Please attach photo of pet here

If this animal is an ADA service pet or emotional support animal, please provide all supporting documentation including, but not limited to, ADA certifications, doctor's reference letter, training certification, etc.

Please submit all Veterinary Paperwork for your pet

PET APPLICATION - PART 2

- i. Pit Bull, Doberman, Fila Brasileiro, Akita, Dogo Argentino, Presa Canario and Rottweiler dogs are not permitted, and the Association may prohibit other breeds of dogs in the future, in its sole discretion.
- ii. Unit Owners shall be permitted to keep cats and dogs, limited to either one (1) or two (2) cats, or one (1) or two (2) dogs, or one (1) cat and one (1) dog, if dogs may not weigh more than sixty (60) pounds when fully grown. No pets may be kept on balconies when the Owner is not in the Unit
- iii. No Unit Owner's guest, lessee or invitee shall bring any animal whatsoever upon the Condominium Property
- iv. All pets may only be walked in designated paths and areas for such purposes. All pets should leave and enter the Building via the garage level only. No pets in lobby at any given time except for designated "Assistance Animals" as defined by the Fair Housing Act or "Service Animals" as defined by the Americans with Disabilities Act. Pets may not be brought to any amenity area of the building, except for designated "Assistance Animals" as defined by the Fair Housing Act or "Service Animals" as defined by the Americans with Disabilities Act.
- v. Each Owner shall be responsible for the actions of each pet and for cleaning up after it. This will be monitored by the Association and fines will be issued.
- vi. Without limiting the generality of Section 18 hereof, violation of the provisions of this paragraph shall entitle the Association to all of its rights and remedies, including, but not limited to, the right to fine Unit Owners (as provided in any applicable rules and regulations) and or to require any pet to be permanently removed from the Condominium Property upon three (3) days' notice.

ACKNOWLEDGEMENT AND AGREEMENT

hereby acknowledge that I understand pet restrictions as addressed in Section 17.3 of the Declaration of the Condominium of 18555 Collins Avenue Condominium Association, Inc. I/we am/are aware of the Association rules, regulations and restrictions regarding pets on the Property and agree to abide by them at any given time. I also agree to pay a nonrefundable \$75.00 fee, per pet to register them to the association.

Resident Name (Print)

(Management) Received By: (Print Name)

Resident Signature and Date

Management) Employee Signature and Date

PET APPLICATION - PART 3
[Only Complete if Registering a Service Animal/Assistance Animal]

I, _____ ("Affiant"), certify under oath and penalty of perjury the following:

- i. The person seeking to use and live with the animal identified in PART 1 of this Pet Registration Form has a qualifying handicap/disability as defined under the Fair Housing Act ("FHA"), 42 U.S.C. 3602(h).
- ii. By signing Part 3 of this Pet Registration, Affiant certifies that animal identified in PART 1 of this Pet Registration Form is an assistance animal as defined under the FHA, 42 U.S.C. 3601-3619
- iii. The person requiring the animal in PART 1 has a disability-related need for an assistance animal.
- iv. The documentation provided from a physician, psychiatrist, social worker, or other mental health professional supports either, or both of, the following to the extent they are applicable.
 - o The person seeking to use and live with the animal identified in PART 1 has a qualifying disability. If the disability is readily apparent or known to Management, this documentation is not necessary.
 - o Even if the disability is readily apparent, if the disability related need for the assistance animal is not itself readily apparent, the documentation provided supports the disability-related need for the assistance animal.
- v. The Affiant submits this Pet Registration and affidavit with knowledge that under Florida Statute 413.08 (9) "a person who knowingly and willfully misrepresents herself or himself, through conduct or verbal or written notice, as using a service animal and being qualified to use a service animal or as a trainer of a service animal commits a misdemeanor of the second degree."

FURTHER AFFIANT SAYETH NAUGHT.

Dated: _____, 20____.

BY: _____

STATE OF FLORIDA)
)
COUNTY OF MIAMI-DADE)

Subscribed and sworn to before me this ____ day of _____, 20____, by _____, who is () personally known to me or () has produced the following as identification: _____ and has taken an oath.

Notary Public – State of Florida

Print Notary's Name
My Commission Expires

FP&L CHANGE OF SERVICE

Unit No.	Legal Name of "Owner"			
Check One <input type="checkbox"/> Individual <input type="checkbox"/> Corp. <input type="checkbox"/> L.L.C <input type="checkbox"/> Partnership	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; padding-bottom: 5px;">Office Phone</td> <td style="width: 10%; border: none; text-align: center; padding: 0 10px;"> </td> <td style="width: 40%; border-bottom: 1px solid black; padding-bottom: 5px;">Mobile Phone</td> </tr> </table>	Office Phone		Mobile Phone
Office Phone		Mobile Phone		

To **avoid disconnection** of power to the above referenced Unit, please contact FPL to change service **within 72 hours of closing date**; Porsche Design Tower Miami will release its obligation at that time.

In the moist and humid environment of South Florida, the humidity in the Building has to be controlled all year around, whether or not the Unit is occupied. The air conditioning units should be working at a setting between 72 °F and 78 °F.

You may reach FPL at 305-442-8770 or if outside Florida 1-800-226-3545, fax 1-866-523-1383. The following information and documents are required:

- Name and phone number of the new homeowner
- Social Security Number or Passport
- Address of Property
- For a new construction, a Certificate of Occupancy may be required.

Deposit – if Social Security number is provided and the homeowner has a good credit history the security deposit may be waived. If the owner does not have a Social Security number, he/she must provide a copy of the passport and must pay a security deposit. Security Deposit is due 10 Days after the connection is completed. You may pay the security deposit and your FPL bill on line with your new account number at www.FPL.com

Deposit fee depends on the property address and credit history. Connection time is typically 24 hours.

I acknowledge receipt of above information.

Signature

Date

Print Name

Management Representative

Date

AIR CONDITION & APPLIANCES ACKNOWLEDGEMENT

Each residence at Porsche Design Tower Miami has its own central air-conditioning system with a reverse-cycle heating system. To assist you in obtaining maximum comfort, we offer the following suggestions:

- When properly set, your thermostat will maintain an even temperature in your home. Recommended settings are 70 to 72 degrees for heat and 74 to 78 degrees for air conditioning.
- The filters in your central heating/cooling system help to keep the air in your home clean. It is important for the efficiency of your system to replace the filters every month.
- Each Unit has been designed to provide proper ventilation, and is insulated from the outside environment. Open doors and windows, as well as clogged air filters, are usually the cause of inadequate system operation. This may increase your energy costs, as well as causing backed up condensation lines, which may cause a flood in your unit. By keeping your windows and doors closed during the high or low outside temperature periods, you will find your home more comfortable and more energy efficient.
- Do not leave windows or doors open for extended periods or you will run the risk of experiencing moisture problems in your home.
- Have your central air-conditioning/heating system inspected periodically by your own professional technician. Your system manual will suggest the frequency of this inspection.
- If marble flooring is being installed, it is recommended that you have your air conditioning unit evaporator coils and ductwork cleaned after completion of the flooring work due to excessive dust. Contact the Management Office for preferred service vendors.
- Reset you're A/C after the power has been shut off for any length of time.

It is advisable to check and change your washer and dryer hoses periodically to ensure you do not experience leaks. If flooring is being installed in the kitchen, your installer should be careful when reinstalling the refrigerator. It is possible for the water line to become crimped, which could cause a flood.

Should difficulties arise with the operation of any kitchen appliance during the warranty period, please contact the manufacturer. This will save you time and expense. It is recommended that you acquire a maintenance appliance contract with a reputable firm. Contact the Management Office for a list of companies that provide this service.

Resdient Name/Signed/Unit	Date

BALCONY ACKNOWLEDGEMENT

<div style="border: 1px solid black; padding: 2px; display: inline-block;">Unit No.</div>	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Legal Name of "Owner"</div>		
<div style="border: 1px solid black; padding: 2px; display: inline-block; margin-bottom: 10px;">Check One</div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="border: 1px solid black; padding: 2px; display: inline-block;"><input type="checkbox"/> Individual</div> <div style="border: 1px solid black; padding: 2px; display: inline-block;"><input type="checkbox"/> Corp.</div> <div style="border: 1px solid black; padding: 2px; display: inline-block;"><input type="checkbox"/> L.L.C</div> <div style="border: 1px solid black; padding: 2px; display: inline-block;"><input type="checkbox"/> Partnership</div> </div>	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; padding: 5px;">Office Phone</td> <td style="width: 50%; border-bottom: 1px solid black; padding: 5px;">Mobile Phone</td> </tr> </table>	Office Phone	Mobile Phone
Office Phone	Mobile Phone		

Balconies:

- Cans, cigars or cigarette butts, papers, debris, gum, etc., SHALL NOT be thrown or dropped from any balcony.
- The watering of plants on balconies and the sweeping and/or mopping of balconies shall not be done in such a manner as to not disturb persons residing in other units, or to damage their patio furniture or other personal items.

<div style="border: 1px solid black; padding: 2px; display: inline-block;">Resdient Name/Signed/Unit</div>	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Date</div>
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PORSCHE DESIGN TOWER MIAMI CONDOMINIUM
RELEASE, INDEMNIFICATION
AND HOLD HARMLESS AGREEMENT

This Release, Indemnification and Hold Harmless Agreement ("Release") is executed this _____ day of _____, by the undersigned Owner(s) or Lessee(s) of Unit _____ located in 18555 Collins Avenue Condominium Association, Inc. (the "unit").

WHEREAS, the undersigned specifically acknowledge that Association employees, agents or contractors ("Personnel") are not permitted to perform any maintenance or janitorial work within individual Units; and

WHEREAS, notwithstanding the foregoing, the Association will permit the undersigned to privately engage such Personnel to perform maintenance or janitorial work (the "Work") within the undersigned's Unit subject to the terms and conditions set forth hereinafter. The Work to be performed by such Personnel shall be limited solely to routine maintenance and janitorial services and shall not include any electrical or plumbing work or any work which must be performed by licensed contractors or requiring the issuance of a permit.

WHEREAS, the undersigned acknowledge that the Association is not willing to permit the Personnel to perform the Work without the benefit of this Release and that the Association's permission is provided as a courtesy and an accommodation to the undersigned as the Work is not part of the responsibilities or duties of the Association.

NOW, THEREFORE, In consideration for being permitted the benefit of allowing the Personnel to perform Work within the undersigned's Unit and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the undersigned specifically agree to the following:

1. The above recitals are true and correct and are incorporated herein by reference.
2. The undersigned agree that any Work furnished by the Personnel within the undersigned's Unit will be performed by such Personnel as employees, contractors and/or agents of the undersigned at the undersigned's sole cost and expense and further acknowledge that the performance of the Work by the Personnel shall be deemed outside the scope of such Personnel's employment and duties for the Association and may only be performed outside of such Personnel's working hours for the Association.
3. The undersigned acknowledge that the Work performed by such Personnel within their Unit shall be at the undersigned's sole risk and the Association shall not have any responsibility or liability for the Work performed by such Personnel and further acknowledge that the Association has made no representations regarding the Personnel's ability or qualifications to perform the Work.
4. The undersigned agree not to assert any claims and hereby release, indemnify and hold harmless the Association, its directors, officers, members, agents and employees (the "Indemnified Parties") from and against all claims, damages, losses and expenses, including attorney's fees, at both the trial and appellate level, arising out of or resulting from the Personnel's entry to the Unit and the performance of the Work. This indemnification shall extend to all claims and damages, including, consequential damages, losses and expenses.

5. Attributes to bodily injury, death and to damages, theft or injury to and destruction of real or personal property, including loss of use, arising out of or resulting from the performance of the Work by the Personnel and entry into undersigned's Unit. This Release shall extend even to those situations where the claims for damages to persons or property may be caused in whole or in part by any negligent act or omission of the indemnified Parties
6. The Association shall have the right to eliminate, limit or condition performance of the Works as the Board of Directors may reasonably determine from time to time in the exercise of its sole discretion.
7. The partial or complete invalidity of any one or more of the provisions of this Release shall not affect the validity or continuing force and effect of any other provision.
8. The undersigned acknowledge and agree that all provisions of this Release shall be binding on the undersigned as well as the undersigned's heirs, legal representatives and assigns.
9. The undersigned have read this Release and understand all of its terms and execute it voluntarily and with full knowledge of its significance.

Print Name

Signed

PARCELS, DELIVERIES, MAIL

Unit No.	Legal Name of "Owner"	
Check One <input type="checkbox"/> Individual <input type="checkbox"/> Corp. <input type="checkbox"/> L.L.C <input type="checkbox"/> Partnership	Office Phone	Mobile Phone

The Undersigned, the owner(s) of Unit listed above (the "Unit") of 18555 Collins Ave Condominium Association, hereby authorizes the personnel employed by 18555 Collins Ave Condominium Association, (the "Association") to accept, receive and sign for any parcels, deliveries, or mail addressed to the Unit, without imposing any liability thereon for the condition or substance of any such parcels so received.

Understanding that this Authorization is solely for the benefit of the undersigned, we hereby release the Association, its employees and agents, from any liability arising from this Authorization, including, without limitation, liability arising from the misplacement of parcels, and/or the negligence of the Association, its employees or agents in such regard.

The Undersigned, the owner(s) of Unit listed above (the "Unit") of 18555 Collins Ave Condominium Association, hereby acknowledges and agrees to the following:

- Packages and special mail not picked up within fourteen (14) days shall be returned to the carrier, unless other arrangements are made with the Concierge or Management Office.
- The Association accepts no responsibility for flowers, perishables, or otherwise fragile deliveries to the Concierge or receiving area
- In order to dispense any piece of special mail or any delivery, the Association reserves the right to request identification from the person claiming the item
- The employees of the Association will not be able to deliver packages or special mail to any unit unless an "Indemnification and Release" form is on file.

Signed	Date
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ACKNOWLEDGEMENT OF RULES & REGULATIONS

I /We hereby agree for me and on behalf of all persons who may use the unit which I/We seek to purchase or lease at **18555 Collins Avenue Condominium Association**, that I/We will comply with the By-laws, Rules and Regulations or restrictions which are in effect now or which may, in the future, be imposed by the Board of Directors.

I/We have received a copy of all Rules and Regulations Yes _____ No _____

In witness whereof, I/We have executed the foregoing application on

This _____ day of _____ 20 _____

Signed

Unit No.

Print Name

Date

THIRD AMENDED AND RESTATED RULES AND REGULATIONS
OF
18555 COLLINS AVENUE CONDOMINIUM ASSOCIATION, INC.

The Third Amended and Restated Rules and Regulations hereinafter enumerated as to the Condominium Property, the Common Elements, the Limited Common Elements, the Condominium Units, and the Condominium in general shall apply to and be binding upon all Unit Owners. The Unit Owners shall at all times obey said Rules and Regulations and shall use their best efforts to see that they are faithfully observed by their families, guests, invitees, servants, lessees, persons for whom they are responsible and persons over whom they exercise control and supervision. Violation of these Rules and Regulations may subject the violator to any and all remedies available to the Association and other Unit Owners pursuant to the terms of the Declaration of Condominium, the Articles of Incorporation of the Association and the By-Laws of the Association. Violations may be remedied by the Association by injunction or other legal means, and the Association shall be entitled to recover in said actions any and all court costs incurred by it, fines together with reasonable attorneys' fees against any person violating the Rules and Regulations, or the Declaration of Condominium and any of the Exhibits attached thereto. Any waivers, consents or approvals given under these Rules and Regulations by the Board of Directors shall be revocable at any time and shall not be considered as a waiver, consent or approval of identical or similar situations unless notified in writing by the Board of Directors. THE RULES AND REGULATIONS ARE AS FOLLOWS:

As used in these Rules and Regulations, unless the context requires otherwise, the defined terms shall have the meanings or definitions listed in the Declaration. All other terms used in these Rules and Regulations shall be assumed to have the meanings attributed to said terms by the Act.

1. RULES AND REGULATIONS:

1.1 Violations should be reported to the Board of Directors or to the officers of the Association or to any designees thereof.

1.2 Violations will be called to the attention of the violating Owner by the Board of Directors and the Board of Directors will also notify the appropriate committee of the Board of Directors, if any.

1.3 Disagreements concerning violations will be presented to and be judged by the Board of Directors or the appropriate committee, if any, who will take appropriate action.

1.4 Unit owners are responsible for compliance by their guests, family members, employees, agents, visitors, licensees and lessees with these Rules and Regulations and Section 18 provided herein.

2. FACILITIES: The walk-ways, common Parking System facilities, open spaces, recreational facilities, sidewalks, driveways, and other Common Elements of 18555 Collins

Avenue Condominium shall be maintained and administered by the Association for the use and benefit of the Owners of the Condominium Units in 18555 Collins Avenue Condominium.

3. **OBSTRUCTIONS:** Sidewalks, entrances, driveways, passages, patios, courts, elevators, vestibules, stairways, corridors, walkways and all Common Elements shall be kept open and shall not be obstructed in any manner. Rugs or mats must not be placed outside of doors in walkways or corridors. No sign, notice or advertisement shall be inscribed or exposed on or at any window or any part of a Unit, except such as shall have been approved in writing by the Association. Nothing shall be projected out of any window in the Condominium without similar approval by the Association. No radio or television aerial or antenna shall be attached to, or hung from the exterior of the Condominium or the roof thereof, without the consent of the Board of Directors.

4. **CHILDREN:** Children shall not play in the corridors, driveways, lounge or stairways or interfere with the operation of the elevators. Reasonable supervision must be exercised when children are playing on the grounds.

5. **DESTRUCTION OF PROPERTY:** Neither Unit Owners, their lessees, nor guests shall mark, mar, damage, destroy, deface or engrave any part of the Building or Common Elements. Unit Owners shall be financially responsible for any such damage.

6. **EXTERIOR APPEARANCE:** The exterior of the Condominium and all other areas appurtenant to the Condominium shall not be painted, decorated or modified by any Unit Owner in any manner without the prior consent of the Association, which consent may be withheld on purely aesthetic grounds within the sole discretion of the Association. No awnings, window guards, light reflective material, hurricane or storm shutters, ventilators, fans or air conditioning devices shall be used in or about the Condominium except as shall have been approved by the Association, which approval may be withheld on purely aesthetic grounds within the sole discretion of the Association. All shutters, if any, must be uniform in appearance. The Association may not refuse the request of a Unit Owner for a reasonable accommodation for the attachment on the mantel or frame of the door of the unit owner of a religious object not to exceed three (3) inches wide, six (6) inches high, and one and one half (1.5) inches deep.

7. **CLEANLINESS:** All garbage and refuse from the Condominium shall be deposited with care in garbage containers or trash chutes intended for such purpose at such times and in such manner as the Association shall direct.

8. **BALCONIES, PATIOS AND ROOFTOP TERRACES:** No hot tubs or other bathing apparatus may be kept on balconies. Plants, pots, receptacles and other movable objects must not be kept, placed or maintained on ledges of balconies or upon any roof areas. No objects shall be hung from balconies, patios or window sills. No cloth, clothing, rugs or mops shall be hung open or shaken from windows, doors, balconies, walkways or terraces. Unit Owners shall remove all loose objects or movable objects from the balconies, walkways and terraces during the hurricane season. Unit Owners shall not throw cigars, cigarettes or any other object from balconies, walkways or terraces. To the extent prohibited by municipal laws or regulations, no cooking shall be permitted on any balcony, walkway, terrace or roof area of a unit or the

Condominium. Unit Owners shall not allow anything to be thrown or to fall from windows, doors, balconies, walkways or terraces. No sweepings or other substances shall be permitted to escape to the exterior of the building from the windows, doors, balconies or terraces of individual Units. No balconies may be enclosed or screened. Unit Owners are responsible for maintaining the waterproofing and finishings (at Unit Owner's cost) on their Unit's balconies and roof terrace.

9. **EMERGENCY ENTRY:** In case of any emergency originating in or threatening any dwelling, regardless of whether the Unit Owner is present at the time of such emergency, the Board of Directors of the Association, or any other person authorized by it, or any management firm, shall have the right to enter such dwelling for the purpose of remedying or abating the cause of such emergency.

10. **BICYCLES:** Bicycles must be placed or stored in the designated areas, if any, and may not be stored on balconies, patios or roof terraces. The Association may provide limited bicycle storage areas on a first come first served basis. Should the Association provide such storage, it will require that you register the bike in order to receive access to the storage area. A decal will be given at registration. Registration will be updated annually. It is always your responsibility to keep the bike locked. The Association assumes no liability for use of the storage areas.

11. **ATTIRE:** Unit Owners, their lessees, their families and guests shall not appear in or use the Common Areas except in appropriate attire. No bare feet are allowed in the lobby, elevators, stairways, or parking areas.

12. **PLUMBING:** Water closets and other plumbing shall not be used for any other purposes than those for which they are constructed, and no sweepings, rubbish, rags or other foreign substances shall be thrown therein. The cost of any damage resulting from misuse of same shall be borne by the Unit Owner causing the damage.

13. **TRASH CHUTE:** All refuse, waste, bottles, cans, etc. placed in the trash chute, shall be securely wrapped in plastic garbage bags and sent down the trash chute in a container not exceeding the diameter of the chute. Use of trash chutes shall comply with all posted instructions and may be used only between 8:00 A.M. and 10:00 P.M. Heavy items intended for disposal shall be placed in the trash room, or other designated area, and not thrown down the trash chute.

14. **EMPLOYEES:** Neither employees of the Association nor employees of any management firm shall be sent off the Condominium Property by any Unit Owner, except in the Unit Owner's capacity as an officer or director of the Association. Except where authorized by the Association or Board of Directors, no Unit Owner or resident shall direct, supervise or in any manner attempt to assert any control over the employees of the Association and/or any management firm. Employees of the Association shall not be sent out by Unit Owners for personal errands, and shall not perform work for Unit Owners in the Units or perform personal services during their working hours, except for work or services authorized by the Board of Directors of the Association, or its agents. In the event that any Association employee does perform such personal services for a Unit Owner (regardless of when they are performed), such performance shall be deemed outside of the scope of their employment by the Association and the Association

shall not be responsible in any manner for such employees (including, without limitation, their tortious acts, injuries and remuneration).

15. **COMMERCIAL PROHIBITION:** No Residential Condominium Unit may be occupied or used for any commercial or business purpose; however, offices as an ancillary use shall be permitted to the extent allowed by applicable zoning regulations.

16. **COMMON FACILITIES:** Unit Owners shall cooperate with the Association or any management firm in the use of common facilities where more than one organized activity is scheduled for the same time.

17. **HURRICANE PREPARATIONS:** Unit Owners and lessees who plan to be absent from their Unit during the hurricane season must prepare their Unit prior to departure by:

17.1 Removing all furniture and plants from the Unit's patio, balcony or roof terrace.

17.2 Designating a responsible firm or individual to care for their Unit during their absence in the event that the Unit should suffer hurricane damage, and furnish the Association, any management firm or other designate with the name of such firm or individual. The designated firm or individual shall contact the Association, any management firm or other designate for permission to install or to remove hurricane shutters.

18. **GUESTS:** Unit Owners, lessees and the following guests or invitees of Unit Owners shall abide by the following rules and requirements for use and occupancy of the Condominium and its Units:

18.1 Daily Guests of Unit Owners.

- a. Unit Owners or Unit lessees shall be present in the Condominium at the time of a daily guests' visit.
- b. Upon arrival at the Condominium, the Condominium gate attendant shall notify the Condominium front desk's attendant of a daily guests' arrival.
- c. The Condominium front desk attendant shall notify the Unit Owner or Unit lessee of a daily guests' arrival to register the arrival and authorize the daily guest to have access to the Condominium.
- d. The Condominium front desk attendant reserves the right to restrict Condominium access to daily guests if the procedure in this Section 18.1 is not followed.
- e. While visiting the Condominium, daily guests shall have the privilege of:
 1. Complimentary Valet service (while space is available);
 2. Access to the Unit if authorized by a Unit Owner; and
 3. Use of Condominium amenities and common areas while accompanied by a Unit Owner or Unit lessee.

18.2 Registered Guests.

- a. Registered guests shall be invitees of a Unit Owner or lessee who will stay in a Unit for a time period not to exceed fifteen (15) days—, consecutive or nonconsecutive, in any one (1) calendar year and no more than three (3) times per calendar year (45 days in total) and who have permission to occupy the Unit in the absence of Unit Owners and lessees;
- b. A Unit must be substantially complete and physically occupied by the Unit Owner or lessee (i.e., all construction work is finished and all permits are closed);
- c. A Unit Owner or Unit lessee shall notify the Association (delivered to the Management Office via email or in person to the Administrative Manager and/or Director of Operations) of a registered guest's information reasonably required by the Association and complete a guest registration form at least ten (10) business days in advance of an intended guest's occupancy, including notification of accessibility restrictions for the registered guest (i.e., notification to the Unit Owner or Unit lessee for each visit by the registered guest or Unit access is granted to the registered guest without required notification to the Unit Owner or Unit lessee);
- d. Unit Owners and Unit lessees should have such registered guests check in at the management office upon arrival in order that registered guests may receive a welcome letter explaining Condominium policies and procedures and service can be extended to them in the way of telephone calls coming into the management office, incoming mail or any emergency which might arise; and
- e. While visiting the Condominium, registered guests shall have the privilege of:
 1. Unescorted access from the Condominium gate to the Condominium lobby;
 2. Complimentary Valet service only (while space is available); registered guests are not permitted to use the Vehicle transport elevator;
 3. Unit accessibility (on Unit Owner or Unit lessee authorization); and
 4. Use of Condominium amenities and common areas while accompanied by a Unit Owner or Unit lessee.
- f. Registered guests' use of Condominium facilities and amenities that require payment shall be paid by credit card on file with the Association at the time of purchase; registered guests are not permitted to charge a Unit for facilities or amenities' charges.
- g. Registered guests are not permitted to have parcels, boxes or packages delivered to the Unit, except for food deliveries (i.e., pizza delivery, groceries, etc.).

18.3 Property Managers.

- a. Unit Owners and Unit lessees may designate one person or one company to be a property manager for the Unit;
- b. A Unit Owner or Unit lessee shall notify the Association or any management firm of a property manager's information reasonably required by the Association in advance by written notice, including notification of accessibility restrictions for the property manager (i.e., notification to the Unit Owner or Unit lessee for each visit by the property manager or Unit access is granted to the property manager without required notification to the Unit Owner or Unit lessee); and
- c. While accessing the Condominium, property managers shall have the privilege of:
 - 1. Unescorted access from the Condominium gate to the Condominium lobby;
 - 2. Complimentary Valet service (while space is available);
 - 3. Unit accessibility (on Unit Owner or Unit lessee authorization); and
 - 4. If authorized by the Unit Owner or Unit lessee, access to the project mail room to retrieve mail or packages for the Unit.

18.4 Real Estate Agents or Brokers.

- a. Unit Owners may designate a real estate agent or broker to list a Unit for sale or lease;
- b. The Unit Owner shall notify the Association or its management firm of the listing and deliver to the Association or its management firm the listing agreement for the Unit and any other documents or information reasonably required by the Association or its management firm including but not limited to a Showing Form or similar documentation for showing the Unit;
- c. The Unit Owner or real estate agent or broker must notify the Association or its management firm at least 24 hours in advance to access the Unit and Condominium and receive written confirmation for the visit appointment for the visit, which shall be presented to the Association or its management firm upon arrival at the Condominium; and
- d. While accessing the Condominium, designated real estate agents or brokers shall have the privilege of:
 - 1. Unescorted access from the Condominium gate to the Condominium lobby;
 - 2. Complimentary Valet service (while space is available);
 - 3. Unit accessibility; and
 - 4. Access to Condominium amenities and common areas during the showing.

18.5 Residents.

- a. For occupancy, a Unit must be substantially complete and physically occupied by the Unit Owner (i.e., all construction work is finished and all permits are closed);
- b. A Unit Owner or Unit lessee shall notify the Association or any management firm of a request to have resident status for the Unit and submit information reasonably required by the Association to have resident status, including but limited to, a resident application; applicable fees and an agreement to submit to a back ground check in the reasonable discretion of the Association or management firm and
- c. While accessing the Condominium, designated residents shall have the privilege of:
 - 1. All access and privilege rights as a Unit Owner; and
 - 2. ~~For~~ Unit Owners (and not Unit lessees) shall have the right to charge all amenity and service charges (restaurant, bar, pool and beach, spa, etc.) to the Unit based on a credit card on file with the Association for the Unit. Unit Owner accounts not paid when due are subject to a letter from the Management Office that the Unit Owners' charging rights have been suspended as overdue. Upon suspension of charging rights and until Unit Owner charging rights have been reinstated, the Unit Owner pay for all amenity and service charges at the point of sale. Unit tenants must register a credit card with the Association at the time of occupancy and orientation for amenity and service charges. Tenants are not permitted to charge amenity or service charges to the Unit and must pay with a credit card on file with the Association. Credit cards on file with the Association shall be used to pay all amenity and service charges without further authorization by the Unit Owner or tenant.

18.6 Business Guests.

- a. Unit Owners or Unit lessees may designate parties to have Unit access that may be providing services or bidding of services to the Unit owner or Unit lessee (General Contractors, Designers, Architects, Housekeepers, Appliance Techs, FPL, Hotwire, Interior Designers, etc.);
- b. A Unit Owner or Unit lessee shall notify the Association or any management firm of a business guest's visit and potential work to be performed. The Unit Owner or Unit lessee shall also deliver information reasonably required by the Association in advance by written notice, including notification of accessibility restrictions for the business guest;

- c. The Association or any management firm may give Condominium access to the business guest in its reasonable discretion and upon reasonable conditions or qualifications, including but not limited to, copies of permits obtained for completion of Unit work;
- d. Business guests must obtain a daily parking pass from the Condominium gate and park any vehicles in the Business Guest lot or similar area designated by the Association for business guest parking;
- e. All entrance must be through the ground floor entrances of the Condominium; and
- f. Business guests must check in with Condominium security to obtain proper access credentials and to receive instructions on how to arrive and access the Condominium and Unit.

18.7. Access Privileges. All access privileges provided in this Section 18 and these Rules are subject to revocation or condition in the reasonable discretion of the Association or its management firm. Daily guests, registered guests or property managers are not permitted to authorize Condominium access to their guests which are not otherwise granted access by the Unit Owner or Unit lessee pursuant to this Section 18 and these Rules.

19. COMPLIANCE WITH GOVERNMENTAL REGULATIONS: Owners will maintain their Units at all times in compliance with all laws, zoning ordinances and regulations of all governmental authorities having jurisdiction over the Property.

20. REPAIR WORK: No repairs will be performed within a Unit by an Owner, contractor, or subcontractor prior to 8:00 A.M. or subsequent to 6:00 P.M. No work will be performed on Sunday. The foregoing shall not apply to the Developer for so long as the Developer is holding Units for sale in the ordinary course of business.

21. WINDOWS: No Unit shall have aluminum foil placed in any window or glass door or any reflective or tinting substance placed on any glass, except such as may be approved by the Board for energy conservation purposes. No unsightly materials may be placed on any exterior window or glass door or be visible through such window or glass door. Curtains and drapes (or linings thereof) which face on exterior windows or glass doors shall be white or off-white and are subject to disapproval by the Board, in which case they shall be removed and replaced with acceptable items.

22. PASS-KEY: The Association may retain a pass-key to all Units. No Unit Owner shall alter any lock, nor install a new lock, without the prior written consent of the Board. Where such consent is given, the Unit Owner shall provide the Association with an additional key. Only Unit Owners, Unit lessees and residents may use Unit pass-keys. Any other party using a Unit pass-key shall subject the Unit pass-key to deactivation.

23. SIGNS AND FLAGS: No sign, advertisement, flag, notice or other lettering shall be exhibited, displayed, inscribed, painted or affixed in, on or upon any part of the Condominium Property, except signs and flags used by the Developer. However, any Unit Owner may display one portable, removable United States flag in a respectful way and, on Armed Forces Day,

Memorial Day, Flag Day, Independence Day, and Veterans Day, may display in a respectful way portable, removable official flags, not larger than four and one half (4 1/2) feet by six (6) feet, that represent the United States Army, Navy, Air Force, Marine Corps, or Coast Guard.

24. **STORAGE:** The personal property of Unit Owners must be stored in their respective units or in assigned storage spaces, if any. Unit Owners are responsible to see that nothing is placed in the storage areas which would create a fire hazard. Nothing will be done or kept in a Unit which will either increase the Association's cost of insurance or result in the insurance being cancelled.

25. **CABANAS:** Cabanas are for day use only and may not be occupied overnight or used as residences or temporary accommodations.

26. **STRUCTURAL MODIFICATIONS:** No Unit Owner will permit any structural modification or alteration to be made within a residential Condominium Unit or an appurtenant Garage without first obtaining the written consent of the Association, which consent may be withheld in the event a majority of the Directors determine, in their sole discretion, that such structural modification or alteration would affect or in any manner endanger the Condominium Property. If the modification or alteration desired by the Unit Owner involves the removal of any permanent interior partition, the Association will have the right to permit such removal so long as the permanent interior partition to be removed is not a load bearing partition and so long as the removal thereof would in no manner affect or interfere with the providing of utility services constituting Common Elements.

27. **FIRE DOORS:** Unit Owners shall not use fire doors for ingress and egress except during an emergency.

28. **LIMIT ON OCCUPANTS:** No Unit may be occupied on a permanent basis by more persons than two (2) per bedroom.

29. **COMPLIANCE.** Every Owner and occupant shall comply with these Rules and Regulations as set forth herein, any and all rules and regulations which from time to time may be adopted, and the provisions of the Declaration and By-Laws of the Association, as amended from time to time. Failure of an Owner or occupant to so comply shall be grounds for action which may include, without limitation, an action to recover sums due for damages, injunctive relief, or any combination thereof. In addition to all other remedies, in the sole discretion of the Board of Directors of the Association, a fine or fines may be imposed upon an owner for failure of an owner, his family, guests, invitees, lessees or employees, to comply with any covenant, restriction, rule or regulation herein or in the Declaration, or By-Laws, provided the Owner or occupant is afforded an opportunity for a hearing before a Unit Owners' committee established by the Board of Directors, and the following procedures are adhered to:

29.1 **Notice:** The Association shall at least fourteen (14) days prior to the hearing, notify the Owner or occupant of the time and place of the next Unit Owners' committee hearing and a statement of the provisions of the Declaration, By-Laws, or rules that have been allegedly violated.

29.2 Hearing: The party against whom the file may be levied shall have an opportunity to respond, to present evidence, and to provide written and oral argument on all issues involved and shall have an opportunity at the hearing to review, challenge, and respond to any material considered by the Association. The hearing must be held before a committee of other unit owners who are neither board members nor persons residing in a board member's household. A written decision of the committee shall be submitted to the Owner occupant not later than twenty-one (21) days after the meeting.

29.3 Fines: The Board of Directors may impose fines against the applicable Unit up to the maximum amount of One Hundred Dollars (\$100.00) (or such greater amount as may be permitted by law from time to time). Notwithstanding the foregoing, if the committee of Unit Owners described above does not agree with the fine, the fine may not be levied.

29.4 Violations: Each separate incident which is grounds for a fine shall be the basis of one separate fine. No fines shall exceed One Hundred Dollars (\$100.00) per violation or One Thousand Dollars (\$1,000.00) -in the aggregate (or such greater amount as may be permitted by law from time to time). In the case of continuing violations, each continuation of same after a notice thereof is given shall be deemed a separate incident.

29.5 Payment of Fines: Fines shall be paid not later than thirty (30) days after notice of the imposition thereof. Checks to be made payable to: 18555 Collins Avenue Condominium Association, Inc.

29.6 Application of Fines: All monies received from fines shall be allocated as directed by the Board of Directors.

Non-exclusive Remedy: These fines shall not be construed to be exclusive and shall exist in addition to all other rights and remedies to which the Association may be otherwise legally entitled; however, any penalty paid by the offending owner or occupant shall be deducted from or offset against any damages which the Association may otherwise be entitled to recover by law from such owner or occupant.

30. PETS: All pets may only be walked in designated paths and areas for such purposes. All pets should leave and enter the Building via the garage level only. No pets in lobby at any given time except for designated "Assistance Animals" as defined by the Fair Housing Act or "Service Animals" as defined by the Americans with Disabilities Act. Pets may not be brought to any amenity area of the building, except for designated "Assistance Animals" as defined by the Fair Housing Act or "Service Animals" as defined by the Americans with Disabilities Act. Pit Bull, Doberman, Fila Brasileiro, Akita, Dogo Argentino, Presa Canario and Rottweiler dogs are not permitted, and the Association may prohibit other breeds of dogs in the future, in its sole discretion. Unit Owners shall be permitted to keep cats and dogs, limited to either one (1) or two (2) cats, or one (1) or two (2) dogs, or one (1) cat and one (1) dog, provided that dogs may not weigh more than sixty (60) pounds when fully grown, and fish and birds, provided that they are not kept, bred or maintained for any commercial purpose, that they do not become a nuisance or annoyance to neighbors, and that they are first registered with the Association. The Association

may restrict the size of the aquarium(s) that may be kept in a Unit. No Unit Owner's guest, lessee or invitee shall bring any animal whatsoever upon the Condominium Property. No pet may pass through the Lobby unless it is held in the Unit Owner's arms, then the Unit Owner shall instead enter and exit the Condominium building with such pet through the service or other separate entrance designated by the Association for this purpose. Pets shall never be allowed to run freely upon any of the Condominium Property except within a Unit, and when outside of a Unit shall be leashed and in the company of an individual willing and able to fully control them. No pets may be kept on balconies when the Owner is not in the Unit. Any Owner maintaining a pet upon the Condominium Property, or whose guests, lessees or invitees bring any animal upon the Condominium Property, shall be fully responsible for, and shall bear the expense of, any damage to persons or property resulting therefrom. Any such damage shall be determined by the Board of Directors of the Association and collected by the Association. The Association may promulgate rules restricting the areas within the Condominium Property where pets can be walked. Each Owner shall be responsible for the actions of each pet and for cleaning up after it. In the event that any pet kept on the premises should constitute a nuisance in the opinion of a majority of the Board of Directors, then the Owner, when so notified in writing, shall be required to immediately remove said pet from the premises. Unit Owners must pick up all solid wastes of their pets and dispose of such wastes appropriately. All pets (including cats) must be carried or kept on a leash no more than six (6) feet in length at all times when outside the Unit. Without limiting the generality of Section 18 hereof, violation of the provisions of this paragraph shall entitle the Association to all of its rights and remedies, including, but not limited to, the right to fine Unit Owners (as provided in any applicable rules and regulations) and/or to require any pet to be permanently removed from the Condominium Property upon three (3) days' notice.

31. PARKING: The use of the Parking Garages, vehicle transport elevators and Parking System is subject to these Rules and Regulations, as amended from time to time, and violations will result in the denial of access to the Parking Garages, vehicle transport elevators and Parking System.

31.1 Parking Garages appurtenant to a Unit may be accessed by a Unit Owner or its tenants; all other parking areas of the Condominium are subject to valet service only. When using valet, it is required that you always leave your keys with the valet attendant.

31.2 No vehicle may access the Parking System or Parking Garages if it exceeds a maximum weight of 7,716 lbs., a height of 80 inches (including antennas), a maximum width of 76.7 inches as measured at the widest point of the vehicle, and a maximum vehicle overall length of 230 inches, or if it is not in good operating condition, and free of leaks. One space in each garage will accommodate a vehicle with the dimensions defined above. A second space in each Unit Owner's appurtenant Parking Garage will accommodate a smaller vehicle with the following vehicle weight, height, width and/or length limitations: a maximum weight of 6,400 lbs., a height of 80 inches (including antennas), a maximum width of 80 inches as measured at the widest point of the vehicle excluding the mirrors, and a maximum vehicle overall length of 190 inches. Each vehicle must be parked in the Unit's Parking Garage space designated for that specific vehicle. The Association may require certain vehicles to be positioned for loading and unloading front end first or rear end first, and that mirrors on certain vehicles be folded for loading and unloading.

31.3 Unit Owners or its tenants may park vehicles within the Parking System or Parking Garage only up to the number of parking spaces assigned and available to each Unit Owner as the Unit owner's appurtenant Parking Garage; no vehicle will be permitted to access the Parking System which has not been registered with the Association, and no vehicle will be permitted to park in any space except the space it has been registered to. Upon registration the Association will assign a transponder, transmitter or bar code to the vehicle allowing the vehicle to access the Parking System for transportation to and from the assigned space within the Unit Owner's Parking Garage to which it has been registered. Each space will have a designated car assigned to that space which will correspond to the transmitter or bar code. The spaces within the Parking Garages are of different sizes as to allow for one larger car or smaller SUV. Under no circumstances may a Unit Owner attempt to fit a car assigned to the larger parking space in the smaller space within his garage. Severe damage could occur to the vehicle, vehicle transport elevators, Parking Garage and the Parking System in the event a Unit Owner attempts to park a vehicle in a parking space other than the space designated for that specific vehicle.

31.4 The Parking System may only be accessed by registered persons in possession of a transponder or bar code transmitter assigned to the vehicle they wish to place in the Parking System. Any transponder or transmitter or bar code must be affixed to the vehicle to which it is assigned. Such transponder or transmitter or bar code shall not be removed from said vehicle and shall not, under any circumstance, be affixed to or used with any vehicle other than the vehicle to which it is assigned.

31.5 All occupants of all Units must attend a Parking System training session presented by the Association prior to being allowed to use the vehicle transport elevators, Parking Garage and/or Parking System. A second violation of the rules and regulations governing the vehicle transport elevator (pursuant to Section 33.2(b)) shall require the Unit Owner or its tenant to attend a vehicle transport elevator orientation with the Condominium's Director of Security within ten (10) business days after a violation has been confirmed in writing. Failure to attend a training session pursuant to this Section shall result in a Unit Owner's or tenant's vehicle having its RFID Tag de-activated until the required training session is completed.

31.6 Vehicles must be turned off upon entering the lobby level turntable and drivers must follow the directions presented on the instruction screen, including but not limited to lowering the driver's side window, locking the passenger doors, and closing any open convertible, sky roof or other open top. All vehicle occupants must remain in the vehicle until the vehicle has been placed in the Parking Garage and the Parking Garage door to the vehicle transport elevator has completely closed.

31.7 Vehicles may not be moved after being parked by the Parking System, except by the Parking System, and vehicle engines and motors may not be started from the time they enter the Parking System until they are discharged from the Parking System. Vehicle engines and motors may not be operated in the Parking Garages.

31.8 Parking in the Parking Garages is reserved for the exclusive use of the owners and tenants of the Units within which the Parking Garages are located. All guests and

invitees of Unit Owners and their tenants must valet park and may not access the Vehicle Transport Elevators or Parking System under any circumstances.

31.9 Nothing other than permitted vehicles may be placed or stored in Parking Garages.

31.10 No vehicle maintenance of any type may be performed in the Parking Garages.

31.11 Parking Garages must be kept clean and dry, and vehicles parked in them must be kept in good operating condition free of leaks. The Condominium Association reserves the right to inspect any Parking Garage and any vehicle within them (or attempting to access the Parking System) at any time.

31.12 No pets, children, or persons may be present in Parking Garages during the delivery or removal of vehicles. The Parking System will not deliver or remove a vehicle to or from a Parking Garage containing anything other than a permitted vehicle. Persons and pets will be permitted to ride inside permitted vehicles being delivered or removed if their presence is not prohibited by any governmental agency having jurisdiction.

31.13 All Parking Garages will have a floor finished by the Developer. In no event shall any Unit Owner remove, modify, change, alter or otherwise disturb the flooring finish that the Developer provides, as any such modifications may cause the Parking System to be inoperable within the Parking Garage. Provided however that Unit Owners shall maintain the sealcoat and Parking Garage floor in good condition, and Unit Owners may refinish the flooring finish provided by the Developer with the same or a substantially similar finish, or with a different finish approved by the Association, in its sole and absolute discretion in advance of the installation of such different finish.

31.14 No Garage may be used or occupied for any purpose other than parking approved vehicles, including but not limited to cooking, sleeping and storage.

31.15 No flammable, combustible or explosive fuel, fluid, chemical, hazardous waste, or substance shall be kept on any portion of the Parking Garage.

31.16 Unit owners shall not park or remove vehicles from Parking Garages during power outages and other periods when the Parking System and/or vehicle transport elevators are inoperable.

31.17 All invoices from Mid-American Elevator, the servicer of the vehicle transport elevator, issued to the Association due the misuse or negligence of a Unit Owner or its tenant shall be billed to the Unit owner or tenant directly at the net price of the invoice.

31.18 The Association may rent parking spaces in the Valet Garage to Unit Owners on a monthly basis at a minimum of \$2000 per space. Rental agreements and rental fees are subject to change at the Association's discretion. Rental of a Valet Garage parking space is

limited to Unit Owners who are Residents of their units and requires the completion of an application and approval by the board.

31.19 The Rules pertaining to the Parking Garages, vehicle transport elevators and Parking System are subject to governmental regulation and the Rules may be amended by the Board to comply with such government regulations. Government regulations and changes to these Rules may require Unit Owners to make changes or installations within Parking Garages.

32. LEVEL 4 GARAGES: The use of the Level 4 Garages is subject to the following Rules and Regulations, as amended from time to time, and violations will result in the denial of access to the Level 4 Garages.

32.1 No vehicle may access the Level 4 Garages if it exceeds a maximum weight of 7,716 lbs., a height of 80 inches (including antennas), a maximum width of 84 inches as measured at the widest point of the vehicle, and a maximum vehicle overall length of 230 inches, or if it is not in good operating condition, and free of leaks.

32.2 The Association may promulgate specifications on the precise positioning of vehicles for loading and unloading on the Parking System, and the method and frequency of loading and unloading vehicles to and from the Level 4 Garages. The Association may require certain vehicles to be positioned for loading and unloading front end first or rear end first, and that mirrors on certain vehicles be folded for loading and unloading.

32.3 Nothing is allowed to be placed or positioned within the painted boundary zones located in the Level 4 Garages, except for a manually positioned vehicle or a vehicle deposited in the painted boundary by the Parking System (as defined in Section 2.26 of the Declaration of Condominium) mechanism or machinery that retrieves and deposits vehicles from and into each Level 4 Garage.

32.4 A vehicle owner may have one (1) vehicle moved in and out of the garage (for one round trip) by the Association upon reasonable advance notice to the Association.

32.5 A vehicle owner shall give twenty-four (24) hours advance notice to the Association for any two (2) vehicles to be moved in or out of a Level 4 Vehicle Storage Unit within a single twenty-four (24) hour period.

32.6 A vehicle owner shall give five (5) days advance notice to the Association for three (3) or more vehicles to be moved in or out of a Level 4 Garage within a single twenty-four (24) hour period. The Association shall have said five (5) day period within which to complete the transfer of the vehicles in or out of the Level 4 Garage. The transferred vehicles may be stored outside of the Condominium building during said five (5) day period, and if the vehicle owner wishes the vehicle(s) to be covered during this period the vehicle owner must provide the covering(s).

32.7 No Level 4 Garage may be used or occupied overnight, or for sleeping or as a dwelling.

32.8 Nothing shall be placed in or on the windows located within a Level 4 Garage, except as permitted in accordance with Section 17.9 of the Declaration of Condominium.

32.9 The Level 4 Garages will be accessible via a passenger elevator from the lobby, but may not be directly accessible from other elevators.

32.10 Provisions 31.6, 31.7, 31.9, 31.10, 31.11, 31.12, 31.14, 31.15 and 31.16 herein are also adopted for the Level 4 Garages. The Association may adopt additional Rules and Regulations restricting the use of the Level 4 Garages in the future, which may be more restrictive than the Rules and Regulations governing the use of the Parking Garages.

33. PARKING VIOLATIONS: Violations of Sections 31 and 32 concerning Condominium parking shall be as follows:

33.1 Unit Owners or its tenants for general parking violations:

- a. *First Offense*- Verbal, written warning, no fine
- b. *Second Offense*- 1st Written Violation
- c. *Third Offense*- 2nd Written Violation, \$100 fine

33.2 Unit Owners or its tenants for parking violations in connection with the vehicle transport elevator:

- a. *First Offense*- Verbal, written warning and invoice from Mid-American Elevator as applicable
- b. *Second Offense*- 1st Written Violation, including an invoice from Mid-American Elevator and required second vehicle transport elevator orientation
- c. *Third Offense*- 2nd Written Violation with a \$300 fine

33.3 In the event that Owners or Tenants park vehicles in unauthorized parking spaces in the Valet Garage, enforcement shall be as follows::

- a. First Offense: Written Notification to remove vehicle within 5 days
- b. Second Offense: Written Notification that the vehicle will be towed in 48 hours at Owner/Tenant expense unless the offending vehicle is moved from the Valet Garage.

34. UTILITIES: Unit Owners shall connect to Florida Power and Light (FPL) service no later than the date they close on the purchase of their Unit. Unit Owners shall at all times maintain a temperature in their respective Units that is no greater than 78 degrees Fahrenheit.

35. HVAC: The Association shall purchase HVAC filters and maintain a stock for each Unit filter type. On request of a Unit Owner or tenant, the Association shall assist in installing HVAC filters free of charge on request.

36. **TENANT LEASES:** Subject to the Condominium Declaration and any and all other rules, regulations or procedures required by the Association for Unit tenant leases, Tenants shall be required to post a security deposit with the Association in the amount of one (1) month's rent. All Unit tenant leases shall be deemed to include this Section.

37. **TIME LIMITATION PN ALCOHOLIC BEVERAGES SERVICE.** Condominium facilities or amenities' areas that serve alcohol beverages shall be limited to a maximum of five (5) consecutive hours of service within any twenty-four-hour period.

38. **IN UNIT EVENTS.** The Association needs to be notified 72 hours in advance of any in-unit event that exceeds 10 people. The notification should include a guestlist for the guard house and the front desk. This will expedite entry insuring that the residents' service is not delayed. If the guest list exceeds 10 cars then the unit resident, at their expense, must hire an additional valet attendant. One attendant for every 10 additional cars. The Association requires that any outside vendor contracted for the event must provide the Association with a Certificate of Insurance and sign a Hold Harmless and Indemnify Waiver.

39. **CHARGES FOR ALL AMENITIES.** The Association requires a current credit card be on file for all owners that intend to use the amenities such as Restaurant, Bar, Spa, etc. The credit card needs to have an expiration date no less than one year in advance when submitted. Accounting will trace expiration dates and notify owners 30 days prior that an updated credit card is required. The owner may choose to pay at the time of service, or they can choose to receive their invoices at month end and review before charges are posted to credit card on file. Inability to collect balances due within 30 days of billing will result in suspension of charging privileges. The Association requires a current credit card be on file for all tenants that intend to use the amenities such as Restaurant, Bar, Spa, etc. The Credit Card needs to have an expiration date no less than one year in advance. The credit card will be charged immediately at the end of every transaction.

The foregoing Rules and Regulations are designed to make living for all Unit Owners pleasant and comfortable. The restrictions imposed are for the mutual benefit of all. Violations of these Rules are to be reported to the Association who will call the matter to the attention of the violating Unit Owner, lessee or guest for corrective action. Any disagreement over the violation will be reported to the Association for subsequent judgment by the Board of Directors.

The foregoing Rules and Regulations are subject to amendment as provided in the Declaration of Condominium of 18555 Collins Avenue Condominium, and the By-Laws of the Association.

Except for Rule 30 and restrictions on the type of vehicles allowed to park on condominium property or association property (provided however that the Developer and its designees shall have the right to be exempt from any such parking restriction if the vehicle is engaged in any activity relating to construction, maintenance, or marketing of units), these rules and regulations shall not apply to the Developer, its agents, its employees, its contractors, or to the Units owned by the Developer.

MOVE IN / OUT, DELIVERY & ELEVATOR POLICY

<u>Unit No.</u>	<u>Date</u>
<u>Resident Name</u>	
<u>Cell Phone:</u>	<u>Email:</u>
(Circle One) <div style="display: flex; justify-content: space-around; align-items: center;"> <u>Move-In</u> <u>Move-Out</u> </div> Delivery	<u>Move-In/Move-Out or Delivery Date</u>
<u>Move In/Out Check Received</u> <div style="display: flex; justify-content: space-around;"> Yes No </div>	<u>Money Order or Cashier Check #: (\$500 deposit)</u>
<u>Time Frame:</u> <div style="display: flex; justify-content: space-between;"> From: To: </div>	
<u>Delivery Description (Specify)</u>	
<u>Move-In/Move-Out Description (Specify)</u>	

MOVING / DELIVERY COMPANY

<u>Company Name</u>
<u>Contact Person / Phone</u>

IMPORTANT NOTES

- Residents must schedule with the Management Office at least 7 days in advance before moving in or out of furniture or household goods, subject to elevator availability. **18-wheeler trucks will not fit into the receiving bay and will be turned away.**
- Move in/out hours are Monday through Friday, 8:00 a.m. to 4:00 p.m. – **ALL MOVES MUST BE COMPLETED BY 4:00 pm. NO MOVING IN OR OUT IS PERMITTED ON WEEKENDS OR NATIONAL HOLIDAYS.**
- Moving Companies must arrive on the property before 12:00 p.m. Full moves will not be permitted to commence after 1:00 p.m. All Moving trucks must be off the property by 4:30 p.m. sharp.
- Any damage to Common Areas by movers shall be assessed to the RESIDENT of the unit.
- All moves must be scheduled in sufficient time to verify availability. At the end of the move-in and move-out the area shall be inspected. Should there be damage; the unit security deposit will be used to correct the damage. Should the damage exceed the amount of the deposit, the balance will be billed to the person moving in or out.
 - Wood furniture being shipped from the African continent, South or Central American countries in shipping containers by sea must be warehoused and treated with appropriate termite extermination chemicals (VIKANE GAS) prior to delivery to Porsche Design Tower Miami. Information may be obtained at the Management Office.
 - Porsche Design Tower Miami Board of Directors or Management may impose additional requirements or instructions from time to time to enhance the safe operations of the Building and the safety and convenience of residents.



WE LOOK FORWARD TO
WELCOME YOU VERY SOON TO
YOUR NEW HOME IN THE SKIES!

THE MANAGEMENT TEAM!